



POLICY AND RESOURCES SCRUTINY COMMITTEE – 15TH JANUARY 2019

**SUBJECT: POLICY AND RESOURCES SCRUTINY COMMITTEE FORWARD
WORK PROGRAMME**

**REPORT BY: CORPORATE DIRECTOR FOR EDUCATION AND CORPORATE
SERVICES**

1. PURPOSE OF REPORT

1.1 To report the Policy and Resources Scrutiny Committee Forward Work Programme.

2. SUMMARY

2.1 Forward Work Programmes are essential to ensure that Scrutiny Committee agendas reflect the strategic issues facing the Council and other priorities raised by Members, the public or stakeholders.

3. LINKS TO STRATEGY

3.1 The operation of scrutiny is required by the Local Government Act 2000 and subsequent Assembly legislation. The Forward Work Programmes contribute to the following Well-being Goals within the Well-being of Future Generations Act (Wales) 2016 by ensuring there is an effective scrutiny function and that council policies are scrutinised against the following goals:

- A prosperous Wales
- A resilient Wales
- A healthier Wales
- A more equal Wales
- A Wales of cohesive communities
- A Wales of vibrant culture and thriving Welsh language
- A globally responsible Wales

4. THE REPORT

4.1 The Policy and Resources Scrutiny Committee forward work programme includes all reports that were identified at the scrutiny committee meeting on 13th November 2018. The work programme outlines the reports planned for the period January 2019 to July 2019.

4.2 The forward work programme is made up of reports identified by officers and members. Members are asked to consider the work programme alongside the cabinet work programme and suggest any changes before it is published on the council website. Scrutiny committee will review this work programme at every meeting going forward alongside any changes to the cabinet work programme or report requests.

4.3 The Policy and Resources Scrutiny Committee Forward Work Programme is attached at Appendix 1. The Cabinet Forward Work Programme is attached at Appendix 2.

5. WELL-BEING OF FUTURE GENERATIONS

5.1 This report contributes to the well-being goals as set out in links to strategy above. It is consistent with the five ways of working as defined within the sustainable development principle in that by ensuring the scrutiny function is effective when reviewing services and policies and ensure it considers the wellbeing goals.

6. EQUALITIES IMPLICATIONS

6.1 There are no specific equalities implications arising as a result of this report.

7. FINANCIAL IMPLICATIONS

7.1 There are no specific financial implications arising as a result of this report.

8. PERSONNEL IMPLICATIONS

8.1 There are no specific personnel implications arising as a result of this report.

9. CONSULTATIONS

9.1 There are no consultation responses that have not been included in this report.

10. RECOMMENDATIONS

10.1 That Members consider any changes and agree the final forward work programme prior to publication.

11. REASONS FOR THE RECOMMENDATIONS

11.1 To improve the operation of scrutiny.

12. STATUTORY POWER

12.1 The Local Government Act 2000.

Author: Rebecca Barrett, Committee Services Officer

Consultees: Richard Edmunds, Corporate Director for Education and Corporate Services
Robert Tranter, Head of Legal Services / Monitoring Officer
Catherine Forbes-Thompson, Interim Head of Democratic Services

Appendices:

Appendix 1 Policy and Resources Scrutiny Committee Forward Work Programme.

Appendix 2 Cabinet Work Programme.

Policy and Resources Scrutiny - Forward Work Programme

APPENDIX 1

Tuesday - 15/01/2019

Title	Key Issues	Author	Policy and Resources Scrutiny Member
Treasury Management Annual Strategy, Prudential Indicators and MRP Policy 2019/20			
Housing Revenue Account Charges 2019/20	To present details of proposed increases in rent charges for the 2019/20 financial year.	L Allen	Cllr. Lisa Phipps
Update on Reserves	To present details of the usable reserves held by the Authority and to outline proposals for the use of reserves in some areas.	N Scammell	Cllr. Barbara Jones
WHQS - Final Stages of the Programme		S Couzens	Cllr. Lisa Phipps
Information Item - Corporate Services and Miscellaneous Finance - Budget Monitoring - Period 7		Nicole Scammell	
Information Item - Housing Revenue Account - Budget Monitoring - Period 7			
Information Item - Capital Budget Monitoring Report - Period 7			
Information Item - Write Off of Debts (01.04.18 - 30.09.18)		N Scammell	
Information Item - Whole Authority Budget Monitoring 2018/19		N Scammell	
Information Item - Six Month Wellbeing Objectives Update		R Roberts	
Information Item - Discretionary Rate Relief Applications (x3 Reports)			Cllr. Barbara Jones
Information Item - Capital Strategy		N. Scammell	Cllr. Barbara Jones

Tuesday - 26/02/2019

Legal Services – Resources	Request from Committee.		
Local Housing Strategy			
Rationalisation of Assets/ Community Hubs			
Housing Allocations / Tenancy Enforcement		S Couzens	Cllr. Lisa Phipps

Information Item - Transforming Homes, Lives and Communities		S. Couzens	Cllr. Lisa Phipps
Information Item - Treasury Management and Prudential Indicator Monitoring Report - Quarter 3		N. Akhtar	Cllr. Barbara Jones

Tuesday - 09/04/2019

Tuesday - 28/05/2019

Tuesday - 09/07/2019

Cabinet - Forward Work Programme

APPENDIX 2

Wednesday - 16/01/2019					
Cabinet & PDM					
Title	Key Issues	Author	Cabinet Member	Time	Attendees
Ystrad Mynach Master Plan	To agree the Draft Ystrad Mynach Masterplan as a basis for a six week public consultation exercise to gauge stake holders views on the draft proposals for the area	Rhian Kyte	Cllr. Sean Morgan		
Welsh Government Flexible Funding	To inform the Cabinet of the Welsh Government's Flexible Funding project and the subsequent decision made by Welsh Government to implement two integrated grants from 1st April 2019	T McMahon	Cllr. Sean Morgan		
Brexit		Stephen Harris	Cllr. Barbara Jones		
Write Off of Debts over £20,000 - Business rate arrears for Ltd Companies	For Cabinet approval	John Carpenter	Cllr. Barbara Jones		
LA Self Evaluation Report - Education		Keri Cole	Cllr. Phillipa Marsden		
Cabinet as Trustees of Blackwood Miners Institute Meeting					
Cabinet as Trustees - Annual Report and Statement of Accounts for 2017/20		Paul Hudson			
Cabinet Sitting as Trustee of the - Nine Mile Scholarship Fund and the John Edwards Memorial Fund Charities	To seek a resolution to amend the rules of the Nine Mile Scholarship Fund and the John Edwards Memorial Fund	Nicole Scammell	Cllr. Barbara Jones		
Wednesday - 30/01/2019					
Cabinet & PDM					
Corporate Risk Register	To provide an update of the Corporate Risk register in accordance with the Council's risk Management Strategy. The update Corporate Risk Register (CRR) is presented to Audit Committee so there is opportunity for the Committee to satisfy itself that appropriate arrangements are in place for the council's risk management processes to be regularly and robustly monitored and scrutinised.	S Haris	Cllr. Barbara Jones		
Update on Reserves	To present details of the usable reserves held by the Authority and to outline proposals for the use of reserves in some areas.	N Scammell	Cllr. Barbara Jones		
Housing Revenue Account Charges 2019/20	To present details of proposed increases in rent charges for the 2019/20 financial year.	L Allen	Cllr. Lisa Phipps		
WHQS - Final Stages of the Programme		S Couzens	Cllr. Lisa Phipps		

Electric Vehicles and Charging Facilities	To seek Cabinet approval for funding to implement actions set out in the Council's Electric Vehicle Strategy.	Stephen Harris	Cllr. Barbara Jones		
Whole Authority Revenue Budget Monitoring Report 2018/19	The report will provide details of projected Whole-Authority revenue expenditure for the 2018/19 financial year along with details of any significant issues arising. The report will also update Cabinet on progress in delivering the approved savings for 2018/19	N Scamell	Councillor B Jones		
Communications: Strategy	To update PDM.	Stephen Pugh	Cllr. Colin Gordan		
Settlement of Contract Claim on Centre of Excellence - EXEMPT REPORT		Mark S Williams	Cllr. Nigel George		
Wednesday - 13/02/2019 Cabinet & PDM					
Budget Proposals 2019/20 and Medium Term Financial Strategy 2019/24					
Wednesday - 27/02/2019 Cabinet & PDM					
Bedwellty School Playing Fields	To seek the views of Cabinet on the disposal of two football fields situated within the grounds of the former Bedwellty Comprehensive School, Aberbargoed following the completion of the consultation process outlined within the Playing Fields (Community Involvement in Disposal Decisions) (Wales) Regulations 2015	M Headington	Cllr. Lisa Phipps		
Welsh Church Fund	To provide an update on the revised grant levels and criteria approved by Cabinet on 28th March 2018 and to determine whether further revisions are required.	Stephen Harris	Cllr. Barbara Jones		
Flexible Retirement	Formal agreement for the period of flexible retirement to be changed	L Donovan	Cllr. Colin Gordan		
Grants 18/19 Overview - Regeneration	This report provides an evaluation of the current Regeneration Department's grant schemes and seeks Cabinet approval to combine the grants into a single "Caerphilly Enterprise Fund" with a refocus towards offering improved support to start up businesses, stimulating economic growth, filling identified supply chain voids and supporting job creation	R Kyte	Cllr. Sean Morgan		
Wednesday - 13/03/2019 Cabinet & PDM					
Childcare Solicitor - Future Models		R Tranter			